

Illinois State University
Institutional Biosafety Committee (IBC) Meeting Minutes

Date: 8/20/2026

Location: Zoom

Start time: 1:04 p.m. **End time:** 1:57 p.m.

Members Present: Tom Hammond, Harmony Kiley, Adam McCrary, Suzanne Nolan, Amy Gilliland, Kathy Spence, Viktor Kirik

Members Absent: Tom Anderson, Riley Francis

Guests Present: None

Staff Present: Jessica Lowe

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- I. Chair Reminder- Declare Conflicts of Interest for Protocol Review**
 - a. None
 - II. Review of 5/21/26 & 5/22/26 & 7/21/26 IBC Meeting Minutes**
 - a. Remove room numbers from 5/22 minutes
 - b. Change Kara's protocol title
 - c. AM motioned to approve with slight changes. AG seconds. All in favor
 - III. Prior Business**
 - a. Draft NIH Biosafety Program Modernization was released. IBC to review and see impacts. Bring comments to next meeting. Deadline to submit comments to NIH is 10/19/26.
 - IV. Protocol Review**
 - a. **Full Committee Review- New Applications**
 - i.

IBC Protocol #	PI	Title	BSL	Risk Group	Building
IBC-2026-0000057	Bae	Project DBS-SPOTLIGHT: Human Dried Blood Spot (DBS) Self-Collection for Guideline Development and Sample Quality Assessment	2	2	SLB

Project Overview:

This protocol aims to evaluate and improve dried blood spot (DBS) self-collection procedures among adult participants. Human capillary blood (~0.4 mL) will be collected by finger prick using sterile, single-use lancets and applied to DBS filter paper cards. The study will evaluate sample quality, common collection errors, and user compliance to develop evidence-based and accessible self-collection guidelines.

Human blood collected on DBS cards will be dried, stored under appropriate conditions, and shipped to approved analytical laboratories for biomarker and elemental analyses. No microbial culture, recombinant DNA, viral vectors, or infectious agent propagation will be performed. All human blood specimens will be handled according to BSL-2 practices and institutional biosafety procedures.

Risk Assessment/Discussion:

Medium

Training:

CITI Training certificates were included in the protocol.

NIH Guidelines Section:

Work is not subject to NIH Guidelines.

Occupational Health Representative Review:

This protocol does not require any medical screening. Appropriate controls are in place to mitigate injuries and lab-acquired infections.

Additional Comments:

- Overview: Have PI state “OSHA Universal Precautions will be followed, and all blood samples will be treated as if they are infectious”
- Overview: Include the participant is pricking their own finger and reduces the exposure if true.
- Overview: Elaborate that samples are being taken in lab and not anywhere else. Which area are you using?
- Cell Lines and Tissues: Species isn’t blood and must be marked human.
- Cell Lines and Tissues: Fill out exposure section fully.
- Facilities: Check “Human biological materials”
- Transport/Shipping: Please put biohazard sticker on rigid container. Add details of how the secondary container will be cleaned and how the individual bags will be disposed of.
- Personnel: check yes for compensation and emergency contact. Select Activities and Training Profile.
- Personnel: Please remember to add personnel as they are added to the project. Please make sure new people do bloodborne pathogen training.
- Safety: Change “disposed of as regulated medical waste according to institutional procedures” to “EHS will be contacted to pick up all potentially infectious medical waste.”
- Accidental Spill/Splash Response: Delete questions marks

Motion: Approve pending minor modifications listed above, with IBC chair review and confirmation. AM motioned to approve, SN seconds	For: 7	Recuse:0	Against: 0	Abstain: 0	Absent: 2
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b. Full Committee Review- Amendments

i.

IBC Protocol #	PI	Title	BSL	Risk Group	Building
IBC-2025-0000011	Jeremy Langdon	Vivarium operations for wild-caught animals and vendor-supplied animals without a health	2	2	SLB

Project Overview:

Multiple approved research projects currently require the housing and husbandry of wild-caught and domestic birds, wild-caught house mice (*Mus musculus*), wild-caught deer mice (*Peromyscus maniculatus*), and wild-caught white-footed mice (*Peromyscus leucopus*). The goal of this protocol is to

ensure that the animals, their caging, and their waste are handled properly to ensure the safety of all people involved in their use and care.

Risk Assessment/Discussion:

High

Training:

CITI Training certificates were included in the protocol.

NIH Guidelines Section:

Work is not subject to NIH Guidelines.

Occupational Health Representative Review:

This protocol requires medical screening. Appropriate controls are in place to mitigate injuries and lab-acquired infections.

Reason for Amendment:

Removal and addition of animal care staff members.

Additional Comments:

Motion: Approved w/ no changes TH motioned to approve, HK seconds	For: 7	Recuse:0	Against: 0	Abstain: 0	Absent: 2
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c. Designated Member Review- Amendments

- i. None

d. Member Review- Upcoming for September Full Committee Review

- i. Calderon 01B-2023 (IBC-2026-0000045)
 - 1. Still awaiting completion of training
- ii. Sadd IBC-2025-0000025
 - 1. New protocol; Still awaiting revisions
- iii. Gatto 12B-2022 (IBC-2025-0000030)
 - 1. Inactive; Still awaiting revisions

e. Designated Member Review – Continuing Reviews

- i. IBC-2025-0000022 – Yang
 - 1. Due 9/24/26
- ii. IBC-2025-0000024 - Nolan
 - 1. Due 11/6/26

V. New Business

- a. Suzanne Nolan – Schedule onboarding for Cayuse and IBC orientation.
- b. Biosafety Manual – Updates needed including protocol administration.

VI. Review of Incidents

- a. None

VII. Inspections/Ongoing Oversight

- a. Lab inspections start again on September 9th, 2026. 1:30pm. Meet in SLB Atrium.

VIII. IBC Training

- a. None

IX. Public Comments

- a. None

X. Open Discussion

- a. Biology Safety Committee- Conduct lab inspections for other biology labs that do not have IBC Protocol.

XI. Next Scheduled Meeting Date

- a. Wednesday, September 23rd @ 1PM.

XII. Adjournment

- a. TH moved to adjourn the meeting at 1:57 p.m. AG seconded.