Illinois State University

Institutional Biosafety Committee (IBC) Meeting Minutes

Date: 12/18/2025

Location: JH 228 & Zoom

Start time: 1:07 p.m. **End time:** 2:02 p.m.

Members Present: Adam McCrary, Harmony Kiley, Tom Hammond, Amy Gilliland, Viktor Kirik, Kathy Spence

Members Absent: Riley Francis, Tom Anderson, Wolfgang Stein

Guests Present: None

Staff Present: Jessica Lowe

I. Chair Reminder- Declare Conflicts of Interest for Protocol Review

a. None

II. Review of 11/20/2025 IBC Meeting Minutes

a. Motioned to approve minutes.

Motion: AM motioned to approve, AG seconds

For: 6; **Against:** 0; **Abstain:** 0

III. Prior Business

a. NIH IBC Self-Assessment
   i. Self-Assessment has been finalized. In the interest of time, this will be covered in the December IBC meeting.
   ii. BSO to create summary of items and will bring to next meeting for discussion.

b. IBC-2025-0000030 – Craig Gatto
   i. Informed Dr. Gatto that the use of a biosafety cabinet in SLB for tissue culture will require updating all sections of the protocol as necessary. He indicated that revisions will likely be submitted over winter break, and he will not start experimentation until he has an approved protocol.

IV. Protocol Review

a. **Full Committee Review- New Applications**
   i. None

b. **Designated Member Review**
   i. None

c. **Member Review- Upcoming for January Full Committee Review**
   i. Dahl 01B-2025
   ii. Friesen 01B-2024
   iii. Kirik 02B-2023

V. New Business

a. SLB dock biohazardous waste freezer
   i. Utilized by Suzanne Nolan and Kyle Floyd

b. Update to Biosafety Website - NIH-OSP Investigator Responsibilities Under NIH Guidelines

VI. Review of Incidents

a. Clean mouse bite from Del-Barco lab. No medical attention and incident has been properly documented.

VII. Inspections/Ongoing Oversight

a. Two labs in SLB were inspected and the results of the inspection were reported to PIs (Eldeeb and Paitz), Biology Director, and IBC Chair.
b. Scheduled for Monday, January 12th from 2:00 pm - 4:30 pm

VIII. IBC Training

a. None

IX. Public Comments

a. None

X. Open Discussion

XI. Next Scheduled Meeting Date

a. Scheduled for Thursday, January 15th 1:00-2:30 p.m.
b. JH 228 and Zoom

XII. Adjournment

a. The BSO (AM) moved to adjourn the meeting at 2:02 p.m.